

Instructions for the Completion of the EC Harmonised model for feed enforcement returns.

1. The attachment (Harmonised model - final EN: Sanco/1095/2003-rev 1) provides the structure and layout of the EC instigated format for annual returns. We will complete most of the sections however we will require some information from LAs to assist us in completing some of the sections. The sections in which we require your help are:-

1.1.2. Short description of the organisation. On the last bullet point we are asked to 'provide a list of designated entry points for imports from third countries'. Could you please let us have this information. We would also be grateful for nil returns.

1.2.2. Other comments, such as..... On the last bullet point, we are asked to provide 'import controls, including entry points'. This could be the same information as above but let us know in your response if you have included different information.

1.2.3. Actions taken in case of infringement - Describe the approach to enforcement (e.g. warnings, withdrawal of products, administrative and criminal legal action). I believe this is self-explanatory but if it is not please contact Allyson Allman – contact details below.

2. Results of controls - All the tables (1-7). Please see paragraphs 3 and 4 below for further details.

2. On the 'Results of controls', the excel spreadsheet (results - final EN.xls) provided by the Commission i.e. the harmonised model mentioned in the letter should be used. To aid LAs who are already compiling data using the tables in the Framework Agreement, we have produced the attached table 'samples database' below which indicates which data in the Framework

Agreement (in section 3 - table 3.3 on page 3.17) could be transposable to the category on inspections-operator in the harmonised model/excel spreadsheet.

3. You will also find that some of the data in the following tables of the Framework Agreement could be useful in completing the worksheets on inspections-operators, samples-operator, serious infringements, other infringements and labelling checks in the harmonised model.

table 2.3 of section 2 on page 3-13

table 3.3 of section 3 on page 3-17

table 3.4 of section 3 on page 3.18

tables 6.3 and 6.4 of section 6 on pages 3-41, 3-42 and 3-43.

4. If you require any further clarification please contact Allyson Allman, Food Standards Agency, Aviation House, Room 415b, Aviation House, 125 Kingsway, London, WC2B 6NH. Telephone: 020 7276 8465, Fax; 020 7276 8468, E-mail : Allyson.Allman@foodstandards.gsi.gov.uk.

Kind regards.

Sophie Badaoui.

Animal Feed Unit.

CATEGORIES OF THE FRAMEWORK AGREEMENT AND POSSIBLE HARMONISED MODEL EQUIVALENT.

Requirements of the current EC Harmonised Model (HM)	Requirements of the current Framework Agreement (FA)	Comments on how the current FA requirement will fit into the HM.
1. Producers of feed materials ¹	1. Sellers and Producers of feed materials (non-farm)	Local authorities should do all they can to exclude sellers currently in the Framework Agreement in this list unless sellers are the same as the producers (ie the producer is one and the same as the person/business that sells the product produced)
2. Stores of feed materials		Not currently covered by the Framework Agreement but will appreciate any information which may be available to LAs in this category.
3. Manufacturers of additives and premixtures	2. Additives and Protein Source manufacture 3. Premixture manufacture	
4. Manufacturers of compound feedingstuffs ²	4. Compound feed manufacture 5. Petfood manufacture 6. On-farm mixers of feed	
5. Importers and representatives of establishments in third countries	7. Importers of feed materials	
6. Intermediaries, distributors and retailers	8. Wholesalers/Retailers of feeds 9. Wholesalers/Retailers of Pet Foods 10. Intermediaries putting into circulation additives and premixtures	

¹ Feed materials as defined in EC Regulation 1831/2003

² Compound feedingstuffs as defined in Council Directive 95/69/EC

Requirements of the current EC Harmonised Model (HM)	Requirements of the current Framework Agreement (FA)	Comments on how the current FA requirement will fit into the HM.
7. Animal farms ³	11. Other farms	Should not include on-farm mixers. On farm mixers already part of compound feed manufacturers (see above).
8. Other feed businesses	12. Other agriculture	Should not include non-feed (for example fertilisers) establishments.

³ Includes all food and non-food producing animal farms